

SAGAR SOYA PRODUCTS LIMITED

Registered Office: C.J.Complex, Mahatama Gandhi Road Sagar – 470 002, Madhya Pradesh

POSTAL BALLOT FORM

(Please read the instructions overleaf before filling up the form)

Sr. No. : _____

1. Name(s) of Shareholder(s) :
(including joint holders, if any)

2. Registered address of the :
Sole/ First named Shareholder

3. Registered Folio No./ :
DP ID No. & Client ID No.

4. Number of Shares held :

5. I/We hereby exercise my/our vote in respect of the following RESOLUTION to be passed through postal ballot for the business stated in the Notice of the Company dated 25th November, 2013 by sending my/our Assent or Dissent to the said Resolution by placing the tick (✓) mark at the appropriate box below:

Item No.	Description of Resolution	No. of Shares	I/We assent to the resolution (For)	I/We dissent to the resolution (Against)
1.	Approval for shifting registered office of the Company from the State of Madhya Pradesh to State of Maharashtra.	Special		

Place :

Date:

Signature of Member/Authorised Signatory

Note: Please read carefully the instructions printed overleaf before exercising the vote.

INSTRUCTIONS

1. A Member desiring to exercise vote by Postal Ballot has to complete this Postal Ballot Form in all respects and send it to Scrutinizer in the attached self addressed business reply envelope. Members need not affix postal stamps since the postage will be paid by the Company. However, envelopes containing Postal Ballot Form, if sent by courier or by registered post at the expenses of the registered member will also be accepted.
2. The self-addressed envelope bears the name and address of the Scrutinizer.
3. This form should be completed in all respects and duly signed by the Shareholder (as per specimen signature registered with the Company/Depository Participant). In case of joint holding this form should be completed and signed by the first named shareholder and in his/ her absence, by the next named shareholder.
4. Members holding shares in dematerialized form are advised, in their own interest, to get their signatures verified by their Banker/Depository Participant (DP). Signatures should be verified by the Manager of the concerned Banker/DP by affixing a rubber stamp/seal mentioning name and address of the Banker/DP and name, stamp and signature of the Manager.
5. Incomplete or unsigned Postal Ballot Form will be rejected.
6. Duly completed Postal Ballot Form should reach the Scrutinizer on or before the close of working hours i.e. 5.00 p.m. on 2nd January, 2014. Postal Ballot Forms received after this date will be strictly treated as if the reply from such members has not been received.
7. The Voting rights shall be reckoned on the paid up value of shares registered in the name/s of the members as on 22nd November, 2013
8. In case of shares held by Bodies Corporate or by persons authorised under power of attorney, the Postal Ballot Form signed in representative capacity must be accompanied by a Certified True Copy of the resolution of the Board of Directors of the concerned Body Corporate or by an attested true copy of the power of attorney authorizing such person, as the case may be.
9. Members are requested not to send any other paper or document (other than the resolution/authority as mentioned under item nos. 8 above) along with the Postal Ballot Form in the enclosed self addressed envelope in as much as all such envelopes will be delivered to the Scrutinizer and any extraneous paper found in such envelope would be destroyed by the Scrutinizer.
10. A Member may request for a duplicate Postal Ballot Form, if so required, and the same duly completed should reach the Scrutinizer not later than the date specified at point no. 6 above.
11. The exercise of vote by Postal Ballot is not permitted through proxy.
12. There will be only one Postal Ballot Form for every folio/client ID irrespective of the number of Joint Member(s).
13. The Scrutinizer's decision on the validity of the Postal Ballot Form shall be final.
14. The resolution if passed by requisite majority, the date of declaration of the result of Postal Ballot will be taken to be the date of passing of the resolution.
15. The Managing Director shall announce the result of Postal Ballot on 7th January, 2014 at the Registered Office of the Company at 5.30 p.m